

**Recruitment for the post of analyst to Central Provincial Public Service  
(Kandy Municipal Council)**

01. Applications are invited from the qualified candidates to fill the vacancies in the post of Analyst to Central Provincial Public Service (Kandy Municipal Council).
02. Applications should be prepared in accordance with the specimen application form given at the end of this notification. Duly perfected applications should be posted under registered post, to reach the Secretary, Central Provincial Public Service Commission, No. 244, Katugastota Road, Kandy, on or before 16.04.2015. The caption ‘Recruitment for the post of analyst to Central Provincial Public Service (Kandy Municipal Council)’ should be indicated on the top left hand corner of the envelope enclosing the application.
03. Terms of Employment
  - i. This post is permanent and Pensionable and subject to 03 years of probation period.
  - ii. The appointment shall be subject to the General conditions applicable to the appointments to the posts in Central Provincial Public Service and to the terms and conditions of the scheme of recruitment and Promotion of Central Provincial Analysts (Kandy Municipal Council) and any amendments hereinafter made thereto and provisions indicated in Establishments Code and Financial Regulations.
04. Salary Scale :

In terms of Public Administration Circular 06/2006, Salary Code is SL 1-2006 A  
Salary Scale: Rs. 22,935- 10 x 645 - 8x790, Rs. 35,705/-
05. General conditions
  - i. Shall be a citizen of Sri Lanka
  - ii. Shall possess a continues permanent residence for a period of not less than 03 years within Central Province by the closing date of application
  - iii. Shall be not less than 18 years and not more than 45 years of age on the closing date of applications (The maximum age limit shall not be applicable for the candidates who are already in Public or Provincial Public Service.)
06. Educational and Professional Qualifications
  - i. A First Class or Second Class Honors Degree for Chemistry from a recognized University  
Or
  - ii. A member of the Royal Institute of Chemistry in Great Britain and Ireland  
Or
  - iii. Higher academic or professional qualifications in Chemistry

07. Method of application

- (a) Applications should be prepared using both side of a A4 size paper, in accordance with the specimen application form given at the end of this notification. The application can be downloaded from the Central Provincial Public Service Commission's website ([www.psc.cp.gov.lk](http://www.psc.cp.gov.lk)).
- (b) The signature of the applicant should be attested by a Principal of a Government School, a Justice of Peace, Commissioner of Oaths, an Attorney-at-Law, a Notary Public, Commissioned Officer of the Army, Navy or Air Force, Gazetted Officer of the Police, or an officer who holds a permanent post in Government or Provincial Public Service with an annual salary of Rs. 240,360/= or more.
- (c) Applicants who are already in public service or in the Provincial Public Service should forward the applications through the Head of Department. If failed to do, their applications will be rejected.
- (d) Applications not conform to specimen and incomplete will be rejected without any notice. No complain will be taken into consideration in relation to losing an application in posting or being late.

08. Mode of recruitment : -

Recruitment will be made under the merit of marks obtained in the interview held to ascertain the qualifications of the candidates.

09. Penalty for Furnishing False Information : -

Care should be taken to furnish correct information in filling the application form. If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to during or after the examination. If it is revealed that any of the particulars a candidate has furnished is false and has been furnished deliberately knowing it is false, or else he has deliberately suppressed any important fact, he/she may be liable to be dismissed from service.

10. The Public Service Commission will make the final decision of any matter not covered by these regulations and decision on filling the vacancies, leave them vacant or filling a portion of vacancies.

Sign By : R.M.N. Ratnayake  
Secretary  
Public Service Commission  
Central Provincial Council

26 February 2015  
Central Provincial Public Service Commission  
No. 244, Katugastota Road  
Kandy  
[www.psc.cp.gov.lk](http://www.psc.cp.gov.lk)

SPECIMEN APPLICATION FORM

**Recruitment for the post of analyst of Central Provincial Public Service (Kandy Municipal Council)**

Index No.   
(For office use only)

1. (i) Name with initials at the end: .....  
(In English capital letters) Ex: PERERA, A.B.C.  
(ii) Full Name: .....  
(In English capital letters)  
(iii) Full Name : .....  
(In Sinhala/Tamil)

2. (i) Permanent Address: - .....  
(In English capital letters)  
(ii) Official Address: - .....  
(In English capital letters)  
(iii) Address to which the admission should be sent: - .....  
(In English capital letters)  
(iv) District of the permanent residence: - .....

3. National Identity Card No:

4. Telephone No : -

5. (I) Sex   
Male - 0  
Femal -1 (Indicate the relevant code in the cage)

(II) Whether Sri Lankan by birth or Registration

6. Civil Status   
Married - 1  
Unmarried - 2  
(Indicate the relevant code in the cage)

7. (i) Date of birth :- Year:   Month:  Date :

(ii) Age as at the closing date of applications (16.04.2015)  
Years: ..... Months ..... Days .....

8. Educational Qualification : -

9. Other Qualifications : -

10. Details of the experience gained : -

11. Have you ever been convicted of any offence in a court of Law? Yes/ No

If Yes, provide the details:

12. Candidate's Certificate :

I certify that the particulars given in this application are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection or to be dismissed without any compensation if such detection is made after selection.

Date : .....

.....  
Signature of the applicant

13. Attestation of Applicant's Signature :

I certify that Mr./Mrs./Miss ..... Residing ..... is known to me personally and he/she placed his/her signature on ..... in my presence.

Date: -  
Full name of Attester: .....  
Post: .....  
Address: .....  
(Place official Stamp)

.....  
Signature of Attester

Note : the applicant presently in public service, should forward the application through the head of the Department or a responsible authority.

14. Certificate of the Head of Department

I do hereby certify that this applicant is eligible to apply for this post; his/ her conduct and duties are being in satisfactory level and the particulars given in Para. 07, 08 and 09 of this application have been checked and found to be correct and if the applicant is selected for the post he/she can be released from the service.

Date .....  
Full name: .....  
Post: .....  
Address: .....

.....  
Signature of the Head of the Institution  
(Place official Stamp)